

**Oxford Police Department**

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Oxford, Georgia 30054

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MAR 01 2017

**W. David Harvey**

Chief of Police

**Bob Schwartz**

City Manager

**Promotion**

February 09, 2017

To: Officer Jeffrey Allen Novak

From: Chief W. David Harvey

Re: Letter of Promotion

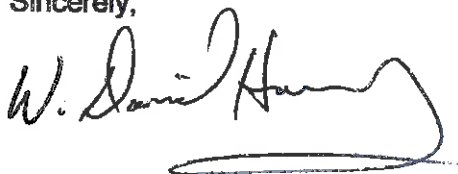
Dear Officer Novak,

You have shown by your conscientious attention to detail and completion of assigned duties that you are ready for added responsibilities within the department. I am confident that you will continue to excel and accomplish your new responsibilities. It brings me great honor to have the opportunity to show you that your work is valuable to our department.

Congratulations Lieutenant Jeffrey Novak with this official notification of your promotion to the rank of Lieutenant. Your commitment and loyalty for duty are greatly appreciated by the City of Oxford Police Department and the City of Oxford. I would like to personally thank you for being a positive representative for this department.

I commend you for your success and look forward to working closely with you in the days ahead. Keep up the great work Lieutenant Novak.

Sincerely,



W. David Harvey

Chief of Police

City of Oxford



Bob Schwartz

City Manager

City of Oxford